

Recognition of Prior Learning (RPL) for the City & Guilds Diploma in Occupational Health and Safety Practice from 3654-06 to 3655-06

November 2021 Version 1.1

Guidance for Centres



Version and date	Change detail	Section
V1.0 July 2021	Document created	Document
V1.1 Nov 2021	Addition of IOSH accreditation logo and accreditation statement	Cover, page 4

Contents

Introduction	4
Section 1: Links between 3655-06 and 3654-06	6
Section 2: Partial links between 3655-06 and 3654-06	15
Section 3: No identified links between 3655-06 and 3654-06	18

Introduction

City & Guilds has identified connections between 3655-06 Level 6 Diploma in Occupational Health and Safety Practice and 3654-06 Level 5 Diploma in Occupational Health and Safety Practice. The mapping information in this document is provided as guidance and suggests areas of overlap and commonality between these qualifications. It does **not** imply that a learner who completes units in one qualification is automatically covering all of the content of the other qualification listed in the mapping detailed below.

Centres are responsible for checking the different requirements of all qualifications they are delivering and ensuring that the learner meets the requirements of all units and qualifications. For example, units in 3654-06 may be similar in content to some units in 3655-06; where the learner has already completed such units, this may present opportunities for RPL. In some instances, units completed in 3654-06 may require **additional evidence** in order to meet the requirements of the assessment in 3655-06. In other cases, assessment criteria contained in 3655-06 may not be covered **at all** in 3654-06.

Where any evidence is presented as RPL, that evidence must be no more than three years old and must meet the requirements of the new qualification in terms of both the content and the level of demand of the assessment.

Centres who intend to present learner evidence for RPL for 3655-06 Level 6 Diploma in Occupational Health and Safety Practice should refer to the contents of this document and contact their allocated City & Guilds External Quality Assurer (EQA) for advice where necessary.

Our Level 5 and Level 6 Health and Safety qualifications are accredited by The Institution of Occupational Safety and Health (IOSH) - the world's leading body for health and safety professionals. This means that learners will be eligible to enrol with IOSH and IOSH Student Membership for the duration of their studies and, on successful completion, they will meet the academic requirements for Graduate Membership.

Holders of the City & Guilds Level 5 Diploma in Occupational Health and Safety Practice qualification must complete all mandatory units, including Unit 611, to be eligible for Graduate membership.

Note: Learners that register for the City & Guilds Level 5 Diploma in Occupational Health and Safety Practice **before** the 31 August 2022 will be able to apply for Graduate member, those registering for the qualification **after** the 31 August 2022, will be eligible to apply for Associate/Technical membership.

The summary of links between 3655-06 and 3654-06 is as follows:

Section 1 of this document:

- indicates evidence already produced for units in 3654-06 that may be transferable to meet the requirements of 3655-06, providing the evidence is not more than **three years** old
- potentially transferable evidence listed in Part 1 is drawn **only** from the mandatory units group in 3654-06

Section 2 of this document:

- indicates the learning covered in 3654-06 that may be transferable to 3655-06 but will require the learner to provide **additional evidence** in order to meet the requirements of the assessment criteria in 3655-06

Section 3 of this document:

- indicates the learning in 3655-06 that is **not** covered in 3654-06
- RPL **cannot** be claimed for these Assessment criteria in 3655-06
- the learner must produce **entirely new evidence** to meet the assessment requirements of this part of 3655-06.

Section 1: Links between 3655-06 and 3654-06

Evidence used for completed units in 3654-06 that may be transferable to meet requirements of 3655-06

3655-06 Unit ref.	3655-06 Unit title	3654-06 Unit ref.	3654-06 Unit title	Assessment Criteria references for prior learning from 3654-06 *
601	Health and safety emergency procedures	515	Develop and Implement health and safety emergency response systems and procedures	Learning Outcome 2 AC: 2.1 AC 2.5 AC 2.6
602	Health and safety audits	517	Develop and implement a health and safety audit	Learning Outcome 1 AC 1.1 AC 1.2 AC 1.3 AC 1.4 Learning Outcome 2 AC 2.1 AC 2.2 AC 2.3 AC 2.4 AC 2.5

3655-06 Unit ref.	3655-06 Unit title	3654-06 Unit ref.	3654-06 Unit title	Assessment Criteria references for prior learning from 3654-06 *
				Learning Outcome 3 AC 3.1 AC 3.2 AC 3.5 Learning Outcome 4 AC 4.1 AC 4.3 AC 4.4
603	A positive health and safety culture in an organisation	402	Develop and implement effective communication systems for health and safety information	Learning Outcome 2 AC 2.1 AC 2.2
		510	Promote a positive health and safety culture	Learning Outcome 1 AC 1.1 Learning Outcome 4 AC 4.1 AC 4.2 AC 4.3 AC 4.4 AC 4.5

3655-06 Unit ref.	3655-06 Unit title	3654-06 Unit ref.	3654-06 Unit title	Assessment Criteria references for prior learning from 3654-06 *
				Learning Outcome 5 AC 5.1 AC 5.2 AC 5.3
		518	Behavioural safety in the workplace	Learning Outcome 1 AC 1.1 AC 1.2 AC 1.3 AC 1.4 AC 1.5 AC 1.6 Learning Outcome 2 AC 2.2 Learning Outcome 3 AC 3.1 AC 3.2
604	Organisational health and safety policy	610	Develop and implement the health and safety policy	Learning Outcome 1 AC 1.1 AC 1.2 AC 1.3

3655-06 Unit ref.	3655-06 Unit title	3654-06 Unit ref.	3654-06 Unit title	Assessment Criteria references for prior learning from 3654-06 *
				AC 1.4 AC 1.5 AC 1.6 Learning Outcome 3 AC 3.2 AC 3.3 AC 3.4 AC 3.5 AC 3.6 Learning Outcome 4 AC 4.1 AC 4.2 AC 4.3 AC 4.4
605	Professional development and ethics in health and safety practice	611	Professional development and ethics in Health and Safety management	Learning Outcome 1 AC 1.1 AC 1.2 AC 1.3 Learning Outcome 2 AC 2.1 AC 2.2

3655-06 Unit ref.	3655-06 Unit title	3654-06 Unit ref.	3654-06 Unit title	Assessment Criteria references for prior learning from 3654-06 *
				<p>Learning Outcome 3 AC 3.1 AC 3.2 AC 3.3</p> <p>Learning Outcome 4 AC 4.1 AC 4.2 AC 4.3</p>
606	Systems monitoring and risk control	512	Control health and safety risks	<p>Learning Outcome 1 AC 1.1 AC 1.2 AC 1.3 AC 1.4 AC 1.5</p> <p>Learning Outcome 2 AC 2.1 AC 2.2 AC 2.3</p> <p>Learning Outcome 3</p>

3655-06 Unit ref.	3655-06 Unit title	3654-06 Unit ref.	3654-06 Unit title	Assessment Criteria references for prior learning from 3654-06 *
				AC 3.1 AC 3.2 AC 3.4
		513	Develop and implement proactive monitoring systems for health and Safety	Learning Outcome 1 AC 1.1 AC 1.2 AC 1.8 Learning Outcome 2 AC 2.7 AC 2.9
		514	Develop and implement reactive monitoring systems for health and safety	Learning Outcome 1 AC 1.1 AC 1.2 AC 1.3 AC 1.4 Learning Outcome 2 AC 2.1 AC 2.2 AC 2.3

3655-06 Unit ref.	3655-06 Unit title	3654-06 Unit ref.	3654-06 Unit title	Assessment Criteria references for prior learning from 3654-06 *
				AC 2.4 AC 2.5 AC 2.6 Learning Outcome 3 AC 3.1 AC 3.2 AC 3.3 AC 3.5 AC 3.6 AC 3.7 Learning Outcome 4 AC 4.1 AC 4.2 AC 4.3 Learning Outcome 5 AC 5.1

3655-06 Unit ref.	3655-06 Unit title	3654-06 Unit ref.	3654-06 Unit title	Assessment Criteria references for prior learning from 3654-06 *
607	Organisational health and safety strategy	518	Behavioural safety in the workplace	Learning Outcome 2 AC 2.1 AC 2.2 Learning Outcome 3 AC 3.1

3655-06 Unit ref.	3655-06 Unit title	3654-06 Unit ref.	3654-06 Unit title	Assessment Criteria references for prior learning from 3654-06 *
		610	Develop and implement the health and safety policy	<p>Learning Outcome 2</p> <p>AC 2.1 AC 2.2 AC 2.3 AC 2.4 AC 2.5</p> <p>Learning Outcome 3</p> <p>AC 3.1 AC 3.2 AC 3.3 AC 3.4 AC 3.5 AC 3.6</p> <p>Learning Outcome 4</p> <p>AC 4.1 AC 4.2 AC 4.3 AC 4.4</p>

*These assessment criteria from 3654-06 may potentially be used as evidence to meet the assessment requirements of the indicated unit from 3655-06

Section 2: Partial links between 3655-06 and 3654-06

Assessment areas of 3655-06 that require the learner who has completed 3654-06 to provide additional evidence

3655-06 Unit ref.	3655-06 Unit title	3655-06 Unit ref.	Details of additional evidence needed for 3655-06 for a learner who has completed 3654-06. The learner must:
601	Health and safety emergency procedures	601	<p>For Learning Outcome 1 AC 1.3: complete a critical evaluation</p> <p>For Learning Outcome 2 AC 2.1: include stakeholders in the development of emergency procedures</p>
602	Health and safety audits	602	<p>For Learning Outcome 3 AC 3.3: critically review the outcomes and process</p> <p>For Learning Outcome 4 AC 4.1: include the full range in the audit report (note the addition of evidence requirements regarding financial impact, business continuity and sustainability in unit 602)</p>
603	A positive health and safety culture in an organisation	603	<p>For Learning Outcome 1 AC1.4: include the full range of methods of influence</p>

3655-06 Unit ref.	3655-06 Unit title	3655-06 Unit ref.	Details of additional evidence needed for 3655-06 for a learner who has completed 3654-06. The learner must:
			<p>For Learning Outcome 2 AC 2.1: evaluate how health and safety information is communicated. AC 2.2: conduct a critical evaluation of current behaviours and attitudes</p>
604	Organisational health and safety policy	604	<p>For Learning Outcome 2 AC 2.1: include the increased range review and show evidence to cover business functions AC: 2.4: conduct an evaluation of relevant factors</p>
605	Professional development and ethics in health and safety practice	605	See section 1 above. No additional evidence is required for unit 605 if the learner has achieved unit 611 in 3654-06 within the past 3 years. Learners who have not achieved unit 611 in 3654-06 will need to complete and achieve unit 605 in 3655-06 in its entirety.
606	Systems monitoring and risk control	606	<p>For Learning Outcome 2 AC 2.6: include an evaluation of cost-effectiveness AC 2.7: include all aspects in the range</p> <p>For Learning Outcome 3 AC 3.4: include the range indicated</p> <p>For Learning Outcome 5 AC 5.7: include stakeholders in communication of outcomes</p>
607	Organisational health and safety strategy	607	For Learning Outcome 1

3655-06 Unit ref.	3655-06 Unit title	3655-06 Unit ref.	Details of additional evidence needed for 3655-06 for a learner who has completed 3654-06. The learner must:
			AC 1.2: produce evidence to include health and safety strategy AC 1.3: review the change factors impacting upon the strategy For Learning Outcome 2 AC 2.3: develop processes relating to change AC 2.4: conduct an analysis in the contexts indicated For Learning Outcome 3 AC 3.2 include improvements to the health and safety climate

Section 3: No identified links between 3655-06 and 3654-06

Units to be completed in 3655-06 that do not have overlap with units completed for 3654-06

3655-06 Unit ref.	3655-06 Unit title	3655-06 Unit ref.	3655-06: Assessment criteria for which RPL cannot be claimed
601	Health and safety emergency procedures	601	<p>Learning Outcome 1 AC 1.1 AC 1.2 AC 1.3 AC 1.4</p> <p>Learning Outcome 2 AC 2.2 AC 2.3</p> <p>Learning Outcome 3 AC 3.2</p> <p>Learning Outcome 4 AC 4.1 AC 4.2</p>

3655-06 Unit ref.	3655-06 Unit title	3655-06 Unit ref.	3655-06: Assessment criteria for which RPL cannot be claimed
602	Health and safety audits	602	Learning Outcome 1 AC 1.2 AC 1.3 AC 1.5
603	A positive health and safety culture in an organisation	603	Learning Outcome 1 AC 1.1 AC 1.3 Learning Outcome 2 AC 2.2 Learning Outcome 3 AC 3.1
604	Organisational health and safety policy	604	Learning Outcome 1 AC 1.1 Learning Outcome 3 AC 3.1

3655-06 Unit ref.	3655-06 Unit title	3655-06 Unit ref.	3655-06: Assessment criteria for which RPL cannot be claimed
605	Professional development and ethics in health and safety practice	605	See section 1 above. No additional evidence is required for unit 605 if the learner has achieved unit 611 in 3654-06 within the past 3 years. Learners who have not achieved unit 611 in 3654-06 will need to complete and achieve unit 605 in 3655-06 in its entirety.
606	Systems monitoring and risk control	606	<p>Learning Outcome 2 AC 2.6 AC 2.8</p> <p>Learning Outcome 4 AC 4.3</p>
607	Organisational health and safety strategy	607	<p>Learning Outcome 1 AC 1.1</p> <p>Learning Outcome 2 AC 2.1 AC 2.2</p> <p>Learning Outcome 4 AC 4.1 AC 4.2 AC 4.4</p>

