

Reassessment Update Streetworks & Confined Spaces June 2018

Dear Centres

City & Guilds have listened to centre feedback and have amended the policy regarding the reassessment of centre staff for the Street Works and Confined Spaces qualifications.

Centres are now permitted to reassess staff at their own centre for these programmes by following these additional requirements:

1. Notify City & Guilds no later than 6 weeks in advance of the assessment taking place. This should be via email to highpriorityqualifications@cityandguilds.com and state confirmation that the below conditions will be met. Notification must be made by the Head of Centre or Quality Contact acting on behalf of the Head of Centre.
2. Confirm that there is no conflict of interest between the reassessed staff and their assessor
3. Ensure reassessed staff do not have access to the exam papers or assessment material beforehand or during any assessment
4. Ensure staff do not invigilate the same assessment for at least 8 weeks prior to their own assessment
5. Confirmation of a positive EQA sampling activity within the previous 12 months at the point of reassessment – you must provide the reference number of the Centre Activity Report
6. Ensure a representative sample of reassessed staff is part of the Annual Sampling. Where centres have completed 10 or fewer reassessments since their last EQA sampling, all reassessed internal candidates must be submitted. You should agree your sample size with your EQA in advance of the PA1.

However, if you feel you cannot meet the above requirements or do not wish to take advantage of this change; staff should complete reassessment at another approved centre.