

This update is to inform approved centres that the core safety units 580, 590, 521 and 510 have been updated.

1. Unit 580, 590 and 510 have been revised to provide new examination papers. The content of the learning outcomes has not changed.
2. Unit 521 – Supervising and Monitoring has also been updated and a revised examination paper issued. The content of the learning outcomes has not changed.
3. The revised examination papers are to be used by 31 October 2016 and can be downloaded directly from the website. A password is required to open these documents which is available from the Walled Garden.

Examinations

4. Centres are reminded of the City and Guilds requirement for undertaking examinations. Please refer to the guidance on the website:
<http://www.cityandguilds.com/delivering-our-qualifications/centre-development/centre-document-library/examinations>
5. All examination papers are to be kept secure at all times and then retained at the centre for a minimum of 3 years. Results of the examination are not for open discussion on completion. Learners will be told that they have either passed (with a pass mark provided) or have been unsuccessful.
6. The pass mark for all examination papers is 75%. Where a learner's mark is between 70 and 75% further oral questioning may be used to confirm underpinning knowledge of the subject area. This must be recorded on the examination paper. A mark of less than 70% will require the whole unit to be retaken before re-examination.

Practical outcomes

7. The practical outcomes of each unit must be recorded. This can be carried out on a separate training day where the equipment required is unavailable or unsuitable. All learners must be able to demonstrate the practical outcomes. The practical outcomes must not be completed on the same day as assessments.
8. A period of 12 months between completion of the safety unit and the practically assessed unit will allow learners to prepare adequately for the assessment. It would not be expected that a novice operator (new starter) would be assessed until experience has been gained.

Any feedback of question regarding this qualification should be directed to the centre External Quality Assurer in the first instance.