

WINTER SERVICE OPERATIONS REGISTRATION FORM

Assessor and Trainers application for registration

City & Guilds award number: 6 1 5 9

Your details

Full Name

Address

Post Code

Email

Telephone

Date of Birth

City & Guilds enrolment number (if applicable):

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Driving Licence number:

Highest group available:

NEREO card number (if applicable):

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Your application must include a curriculum vitae showing where occupational competence exists within the occupational areas covered in this scheme. Failure to provide this will delay your application. This application will be rejected where Trainers/Assessors do not have sufficient occupational competence from a real work environment.

Personal details provided will not be used in any way other than for record keeping purposes and to assist in clarifying any information provided with this application.

Please indicate your ethnic background select appropriate number from table below by placing a circle around the number..

England and Wales		Northern Ireland		Scotland	
01	White: British	21	White	41	White: Scottish
02	Irish	22	Chinese	42	Other British
03	Any other white background	23	Irish traveller	43	Irish
04	MIXED: White and black Caribbean	24	Indian	44	Any other White background
05	White and black African	25	Pakistani		MIXED:
06	White and Asian	26	Bangladeshi	45	Any mixed background
07	Any other mixed background	27	Black Caribbean		ASIAN, ASIAN SCOTTISH OR ASIAN BRITISH:
	ASIAN OR ASIAN BRITISH:	28	Black African	46	Indian
08	Indian	29	Black Other	47	Pakistani
09	Pakistani	30	Mixed ethnic group	48	Bangladeshi
10	Bangladeshi	31	Any other ethnic group	49	Chinese
11	Any other Asian background			50	Any other Asian background
	BLACK OR BLACK BRITISH:				BLACK, BLACK SCOTTISH OR BLACK BRITISH:
12	Caribbean			51	Caribbean
13	African			52	African
14	Any other Black background			53	Any other Black background
	CHINESE OR OTHER ETHNIC GROUP:				OTHER ETHNIC BACKGROUND:
15	Chinese			54	Any other ethnic group
16	Any other ethnic group				

ASSESSOR / VERIFIER AWARDS

Please show the assessor / verifier awards that you hold by ticking inside (☑) either the 'Yes' or 'No' box. Please tick against each award and if you make a mistake please block-out (■) the incorrect answer.

D32	Yes	No	A1	Yes	No
D33	Yes	No	A2	Yes	No
D34	Yes	No	V1	Yes	No
TAQA - Assessor	Yes	Yes	TAQA - IQA	Yes	No

Details of assessment centre submitting application.

Centre Name:

Contact Name:

Address:

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Telephone number:

Email:

General Data Protection Regulations

TO COMPLY WITH EU GENERAL DATA PROTECTION REGULATION (GDPR) EFFECTIVE FROM 25 MAY 2018, PLEASE NOTE THAT INFORMATION ON THIS FORM WILL BE USED TO MAINTAIN THE DATABASE OF WINTER SERVICE ASSESSORS AND TRAINERS. NO INFORMATION WILL BE PASSED ONTO THIRD PARTIES OR USED OUTSIDE OF THE WINTER SERVICE OPERATIONS SCHEME. DATA WILL BE ARCHIVED ONE YEAR AFTER THE EXPIRY DATE OF THE CARD, AND WILL BE DELETED FROM ALL SYSTEMS SIX YEARS AFTER THE EXPIRY DATE OF THE CARD.

CITY AND GUILDS PRIVACY NOTICE CAN BE VIEWED <https://www.cityandguilds.com/help/privacy-statement>

NEREO PRIVACY NOTICE CAN BE VIEWED <https://www.nereo.gov.uk/privacynotice/>

Assessor/Trainer only: By signing the form you declare that the personal information collected for the purpose of registering the meets the requirements of the General Data Protection Regulations and the named person has explicitly agreed to share this data with NEREO.

Under the Winter Service Operations Scheme, which of the following assessment units will you be applying to assess/train? Please show the unit(s) by ticking inside () either the "Yes" or "No" box.

Please tick against each unit and if you make a mistake please block-out (■) the incorrect answer.

611	Prepare and operate winter service vehicles and equipment up to 3500kg including agricultural tractors	Yes	No
612	Prepare and operate winter service vehicles and equipment from 3500kg to 7500kg medium LGV	Yes	No
613	Prepare and operate winter service vehicles and equipment over 7500kg large LGV	Yes	No
615	Prepare and operate Highways England dedicated winter service vehicles	Yes	No
616	Prepare and operate winter service vehicles and equipment (vehicles and snowploughs) up to 3500kg including agricultural tractors	Yes	No
617	Prepare and operate winter service vehicles and equipment (vehicles and snowploughs) up to 7500kg	Yes	No
618	Prepare and operate winter service vehicles and equipment (vehicles and snowploughs) over 7500kg	Yes	No
622	Prepare and operate winter service vehicles and equipment up to 3500kg including agricultural tractors (Off Highway)	Yes	No
623	Prepare and operate winter service vehicles and equipment over 7500kg large LGV (Off Highway)	Yes	No
624	Prepare and operate winter service vehicles and equipment over 7500kg large LGV (Off Highway)	Yes	No
640	Prepare and operate Welsh Ministers dedicated winter service vehicles	Yes	No
650	Operate Highways England/Welsh Ministers owned dedicated Rolba 400 or 1000 series snow blower	Yes	No
660	Operate dedicated snow blower	Yes	No
670	Operate demountable snow blower	Yes	No
Safety Units – Applications must include the EQA approval			
680	Winter Service Operations Health and Safety	Yes	No
690	Winter Service Operations Health and Safety – Vehicles and Snowploughs	Yes	No
610	Winter Service Operations Health and Safety – Off Highway Equipment	Yes	No
Supervisors – Applications must include the EQA approval			
021	Winter Supervision and Monitoring	Yes	No

Notes:

1. Where Units 611, 612 or 613 are applied for the corresponding units for Off Highway equipment and Vehicles and Ploughs only will be automatically added.
2. Units 611, 616 and 622 will be added automatically on successful application.
3. Units 680, 690, 610 and 621 will only be accepted where the centre EQA has approved the trainer for registration. A copy of the EQA approval must accompany this application. (May be copy of email).
4. Please do not correspond directly with NEREO regarding this application.

Instructions for Primary Assessor

The following must be confirmed on the day of assessment, that the candidate assessor:

- is occupationally competent
- holds the appropriate driver licence category
- holds the appropriate assessor qualification
- understands the scheme requirements and conduct of assessment is able to maintain occupational competence.

Where the primary assessor cannot make an assessment decision on new assessors it will be referred to the External Quality Assurer for the applicant centre. The EQA will notify the applicant centre of any action plan or decision taken.

Action Plan if required

Please give details of the City & Guilds registered assessment centres for which you will conduct assessments in winter service operations other than the centre making the application.

Details of assessment centre

Name:

Address:

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Telephone number:

Email:

Centre number:

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Primary Assessor sign off: I confirm that the assessor named on this application understands the process of assessment within this scheme and has demonstrated sufficient competence to enable registration.

NameDateSignature

If you perform the role of peripatetic assessor, please give details of all assessment centres for which you assess winter service operations at the time of application.

Details of assessment centre

Name:

Address:

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Telephone number:

Email:

Centre number:

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Details of assessment centre

Name:

Address:

.....

Telephone number:

Email:

Centre number:

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Details of assessment centre

Name:

Address:

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Telephone number:

Email:

Centre number:

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Thank you for providing the above information, which will assist NEREO with the quality control of this scheme.

A copy of this application must be sent to:

Application for Registration *Yes (Please scan and email this application to robin@tworiverstraining.co.uk)*

External Quality Assurer *Yes*

Please sign and date your application.

Name

Signature Date