

Frequently asked questions (FAQs)

6160 Confined Spaces qualifications

When did the new qualifications go live?

19 March 2021

What has changed in the new qualifications?

They range from Level 2 to Level 4 and are made up of 8 single unit awards all directly mapped to the NOS

What documents are available on the website?

- Resource Pack
- Qualification handbook
- Sample assessments
- Assessment Packs for each award

[These documents can be found here.](#)

How do I get approval?

All current centres will gain automatic approval. New centres must seek centre approval.

Where can I watch the webinar explaining the new qualifications and changes?

You can view the recording [here](#), under 'Centre Documents'

If I have learners on the old qualifications (6150) that have not completed, can they still use the assessments for the old qualification to complete or do they need to move to the new qual?

In order to allow centres sufficient time to develop training delivery and assessment processes for the new Confined Spaces qualification, we agreed a last registration date for legacy 6150 Confined Spaces qualification as the 31 December 2021.

Where can I find what pre-requisites learners must have achieved?

These can be found in the handbook [here](#). Centres must submit a Centre Update Form (CUF) to their City & Guilds Quality Team to advise of the equivalent qualifications.

What additional guidance can you give me on the new qualifications that will help me?

There have been a number of queries relating to the introduction of the new Confined Spaces qualification (6160) so we have addressed these below:

- Some centres have identified that the 6160-02 Level 2 Award in Working in Medium Risk Confined Spaces has some overlap with the 6160-04 Level 3 Award in Control Entry and Arrangements for Confined Spaces. Whilst there are elements of overlap between

the two programmes, they are self-contained programmes within their own right so include this content for completeness. Centres are able to recognise prior learning on these programmes if they feel it is appropriate to reduce the guided learning hours as learners progress. Evidence supporting this reduction in learning should be retained for sampling by the External Quality Assurer and will include copies of certificates and records of questioning where appropriate.

- The 6160-05 Level 3 Award in Supervising Teams Undertaking Work in Confined Spaces lists pre-requisite qualifications as medium-risk (6160-02) or high-risk (6160-03) in the qualification handbook but only lists the high-risk qualification in the associated resource pack. To clarify, either qualification can be used as a pre-requisite for the 6160-05 Level 3 Award in Supervising Teams Undertaking Work in Confined Spaces.

Walled Garden is down and I cannot register learners- What do I do?

Take a screen shot and keep a record to show the EQA. Inform

centresupport@cityandguilds.com

It may pay to also e-mail your allocated EQA to inform them.

Note that often the system is only down a short time so it may be worth the administrator checking frequently throughout the day.

Do I need to record if a learner has additional learning needs?

Yes, any additional support offered to learners needs to be recorded and kept in learner records for IQA / EQA sampling.

Where do I find guidance on JCQ ICE requirements?

<https://www.jcq.org.uk>

The Instructions for Conducting Examinations is updated every September. In the guidance you will find all the posters and instructions you need to display. Remember the 6160 exams need to be sat in JCQ ICE conditions.

Closed book - There needs to be a clock in the room, start and finish times need displaying, seating arrangements need to be in place 1.25 metres apart, no other posters or information's that may assist learner can be on display.

It is good practice to alternate papers A and B.

On an 6160-04 event, do we need a 02 or 03 event to be running?

Whilst it is advantageous for an Entry Controller Learner to undertake the Practical Assessment whilst there is an Entrant event being undertaken, it is not compulsory. Alternative options could involve Centre Staff, as long as they hold appropriate Entry qualifications, undertaking the practical element, or you might utilise those attending the 6160-04 event to complete the task, however, you must ensure that they have also been given sufficient instruction to support the entry to the confined space, though they might achieve or be awarded the Entrant qualification.

Guidance for centres on 6160 delivery options

6160 Qualification	GLH	Legacy 6150 Qualification GLH & Training Delivery/Assessment Method	6160 Qualification Training Delivery/Assessment Method	Centre Queries	Suggestions
6160-01	8	GLH 7: 6150-01 training delivery and assessment process completed in one day	Training delivery and assessment process completed in one day	None	None
6160-02	16	GLH 15: 6150-02 training delivery day one and morning of day two, with assessment in the afternoon. 6150-02 covered entrant and top person.	Training delivery day one and morning of day two, with assessment in the afternoon. 6160-02 is for entrant only.	If the new qualification doesn't cover the top person role, how is this assessed?	Learners can act as an entry controller but will not be awarded the 6160-04 qualification. Centre staff members can be used to act as entry controller during entry assessment. Learners completing the 6160-04 qualification can control the entry as part of their assessment.
6160-03	24	GLH 20: 6150-03 training delivery on day one, day two and morning of day three, with assessment in the afternoon of day three.	Training delivery on day one, day two and morning of day three, with assessment in the afternoon of day three.	If the new qualification doesn't cover the top person role, how is this assessed?	Learners can act as an entry controller but will not be awarded the 6160-04 qualification. Centre staff members can be used to act as entry controller during entry assessment. Learners completing the 6160-04 qualification can control the entry as part of their assessment.

6160-04	24	GLH 20: The 6150-06 qualification is top person non-entrant medium risk, and the 6150-14 qualification is top person non-entrant high risk. Both have GLH of 20. Training delivery over two and a half days, with assessment in the afternoon of day three.	Training delivery over two and a half days, with assessment in the afternoon of day three.	With the removal of top person from the 6160-02 and effectively the 6160-03 how do we deliver the training and assessment process?	The 6160-04 is a stand-alone qualification. Learners will be deemed non entrants who have responsibilities for controlling entries at medium and high-risk entries. It is a level 3 qualification and City & Guilds certificates do not differentiate between those qualified to control either medium or high-risk entries. The assessment criteria require entry controllers to be assessed against high-risk entries, which of course covers medium. Centre staff members can be used to act as entrants during the assessment. Learners completing the 6160-03 qualification can be controlled by 6160-04 learners.
6160-05	14	N/A	Training delivery over one and a half days with assessment in the afternoon of day two. Pre-requisites required 6160-02 or 6160-03.	Don't understand the need for a supervisor's qualification. Why has this been added to the 6160-qualification suit?	A specific NOS was created by EU Skills and therefore the qualification had to be developed. Stakeholders agreed that pre-requisites would be needed as this was a level 3 qualification. Learners must hold the 6160-02 qualification for supervising medium risk confined space activities or the 6160-03 for high-risk. City & Guilds certificates, at present, do not differentiate between those qualified to supervise either medium or high-risk entries, however this is being reviewed.

6160-06	47	GLH 28: The 6150-61 qualification requires the learner to complete a work-based portfolio of evidence in planning work at confined spaces. GLH to include training delivery, elements of work-based activity and written question paper. Learners given up to 18 months to complete.	The 6160-06 qualification requires the learner to complete a work-based portfolio of evidence in planning work at confined spaces. GLH to include training delivery, elements of work-based activity and written question paper. Learners given up to 18 months to complete.	None	Reduced from a level 5 to level 4 qualification. Centres can use scenarios as part of the learner's evidence portfolio.
6160-07	8	N/A	Training delivery and assessment over one day. Pre-requisite required 6160-08.	None	None
6160-08	24	GLH 20: The 6150-05 qualification has traditionally been added to the 6150-03 (pre-requisite) and completed over five days. The GLH for the 6150-03 being incorporated into the 6150-05.	Training delivery over two and a half days, with assessment in the afternoon of day three.	Concerned that six days will be required to satisfy the GLH for the 6160-03 pre-requisite and the 6160-08.	Centres should still be able to achieve both qualifications in five days, however evidence of learner meeting the GLH requirements must be available. Some centres request learners to complete additional work activities in their own time.

Note:

Some centres will incorporate training delivery for all learners requiring entry qualifications in the following way:

- 6160-01: Day one learners include those completing the 6160-02, 03 with the GLH being counted towards the higher qualifications. Those learners completing the low-risk entry training and assessment will finish on day one.
- 6160-02: Day one completed with low-risk entry learners. Day two morning session covers training delivery for medium risk entrants and includes those completing the 6160-03 with the GLH being counted towards the higher qualification. Those learners completing the medium risk entry training and assessment will finish on day two.
- 6160-03: Day one completed with low-risk entry learners. Day two completed with medium risk entry learners, with the GLH being counted towards the higher qualification. Day three morning session covers training delivery for high-risk entrants, with assessment in the afternoon.

