

Apprenticeship standard (England only)

Golf Greenkeeper




Industry: Land-based

City & Guilds code: 0143-20

LARS number: 21



A City & Guilds Group Business

-  **Typical duration: 24 months**
-  **Funding band: 8 (£6,000)***
-  **Level 2**

*Funding bands from May 2017

On-programme learning: Available

End-point assessment (EPA): Open for registrations

A golf greenkeeper is responsible for the maintenance, care and overall appearance of a golf course in line with their employer's requirements. It is their job to maintain a good quality playing surface and ensure the course offers both a consistent challenge and an enjoyable experience for golfers.

BEIS approved the Golf Greenkeeper apprenticeship in March 2015.

City & Guilds – helping you with an expert solution

There are four stages where we can work together to help your apprentices from the start through to successful completion of their training.



Plan

Helping you plan and prepare for the new standards with a bespoke solution to make the most of your investment in apprentices.



Attract

Simple online vacancy and candidate set up, TalentPortal can connect you to the talent you need to fill your apprenticeship vacancies.



Deliver

High-quality, online and offline content to help draw out the skills, knowledge and behaviours to prepare apprentices for end-point assessment as well as tracking options to monitor performance.



Assess

Support for you and your apprentices to prepare for end-point assessment by our first-rate, fully trained assessors. Our simple, flexible service meets the demands of your team and your partners.

The apprentice journey



1 On-programme (deliver)

Training and development takes place during this part of the apprenticeship. It may include a qualification if set in the standard.

Formative assessment of skills, knowledge and behaviours is required in the delivery of the standard and this will be outlined in the assessment plan.

Apprentices have to reach a minimum level of maths and English set by the standard. If they've not previously achieved this, they'll need further study and support.

1 On-programme: what apprentices need to learn

On-programme is the learning phase for apprentices to pick up the skills, knowledge and behaviours set in each standard. Apprentices need to complete 20% off-the-job training during the on-programme phase of their apprenticeship. Specific rules govern this and it must take place in the apprentice's contracted hours.

Our resources and tools that support on-programme delivery

Our core content for this standard covers Prevent, British values, equality and diversity, and health and safety which give you the basics to deliver the standard and satisfy regulators. It's a blend of e-learning and downloadable content. We also have:



Apprenticeship training manual

Available as part of the EPA registration, the Greenkeepers Training Committee (GTC) Training Manual guides apprentices to develop the important skills, knowledge and behaviours required. It also allows centres to track the apprentice's competency across various tasks in the workplace and the behaviours needed to be a golf greenkeeper.



Learning Assistant

Innovative and cost effective e-portfolio solution that lets you dramatically improve the delivery of their apprenticeship standards by tracking apprentices' progress online in real time. And helps authorise and evidences 20% off-the-job learning.



Guidance documents

Level 2 Certificate in Golf Greenkeeping Qualification Handbook available on the City & Guilds website. cityandguilds.com (search 0143)

Maths and English requirements

If your apprentices need to complete maths and English, our popular Functional Skills qualifications fit within apprenticeship programmes and cover the core maths and English requirement for the workplace and further study. We have an extensive support package available, including e-Functional Skills, and an online teaching and learning platform, which guides learners from an initial and a diagnostic assessment, through to being exam ready.

Find out more: cityandguilds.com/functionalskills



2 Gateway

The employer and provider must sign off the apprentice as ready to move on to end-point assessment.



3 Assess

The end-point assessment must demonstrate that the apprentice can perform in the occupation in a fully competent, holistic and productive way.

The assessment will be graded if required by the standard.

The assessment organisation and assessor must be independent of, and separate from, the training provided by the provider and employer.



4 Apprenticeship certificate

On successful completion, the end-point assessment organisation will apply to the Education and Skills Funding Agency (ESFA) for the apprenticeship certificate. The certificate is sent to the apprentice's employer.

2 Gateway

The employer and training provider will agree and sign off the apprentice once they have met the skills, knowledge and behaviours needed in the standard.

3 End-point assessment (EPA): how apprentices demonstrate their learning

EPA is the final stage that an apprentice goes through to complete their apprenticeship. The apprentice must demonstrate their learning to an independent end-point assessor and the grades available are distinction, merit, pass or fail. Assessment events for this standard are:



Synoptic knowledge test

Online multiple choice and structured questions. The paper is developed against an agreed test specification and is mapped to the knowledge learning outcomes in the standard. 30% of the overall grade.



Synoptic skills test

One-day practical assessment where the apprentice completes a range of essential practical activities from a bank of tasks. The tasks cover the range of essential skills of a golf greenkeeper. The assessment includes a professional discussion with an independent assessor that tests knowledge of different conditions, seasons and courses. This assessment covers skills and knowledge requirements in the apprenticeship standard, and is mapped to these learning outcomes. 50% of the overall grade.



Personal statement

The apprentice uses source material collected through the learning journey to develop a personal statement. The personal statement lets the apprentice to reflect on their development over the apprenticeship, reviewing the impact of their activities and behaviours on the business and the team. It will be assessed on the same day as the synoptic skills test using standardised documentation 20% of the overall grade.

Our resources and tools that support end-point assessment

We are on the register of end-point assessment organisations and our EPA service includes support resource as well as flexibility around assessment delivery and a dedicated EPA team to support you.



EPA preparation tool

Online content to help the apprentice feel ready for their EPA experience. Personalised to their confidence levels and the standard, they're sent free access details once they're registered with us for EPA.



EPA team

Our dedicated EPA team is on hand to help with bookings and questions on anything from the assessment process to evidence portfolios.



EPA pack and guidance

Let our support, including short videos and how to guides help you get to grips and stay on track with the EPA process.

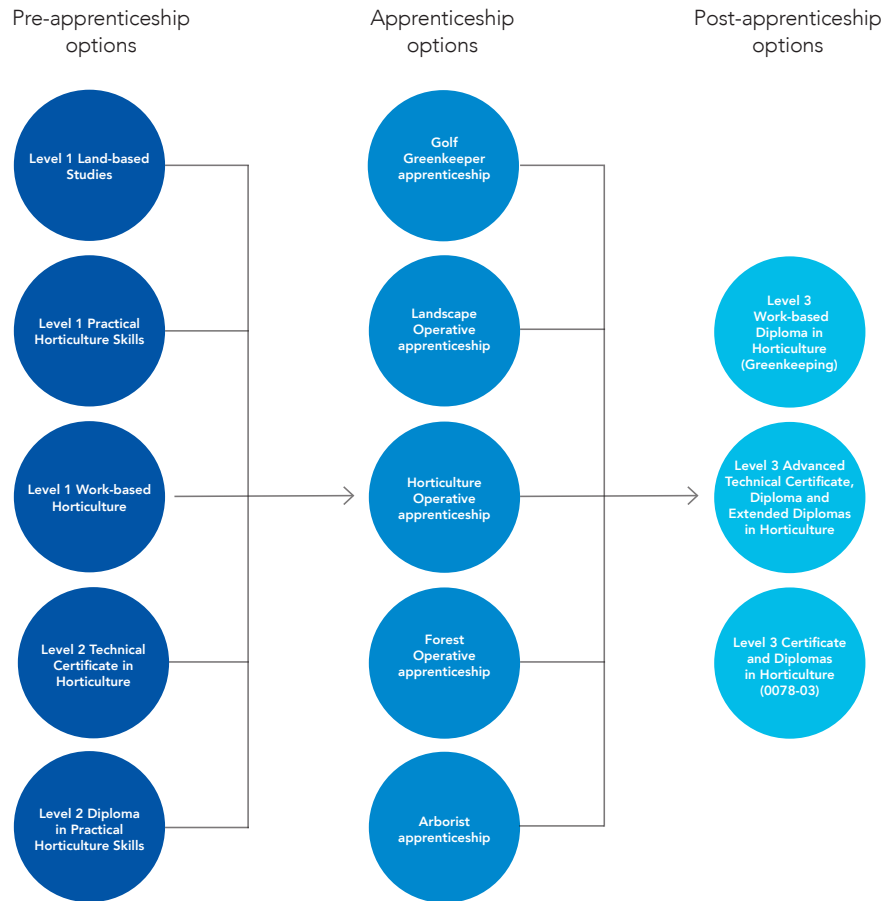


4 Apprenticeship certification

As well as receiving their Institute for Apprenticeships (IfA) apprenticeship certificate, the apprentice will receive a City & Guilds statement of achievement for end-point assessment.

Progression with City & Guilds Group

Develop new and existing talent at all levels with ILM management apprenticeships including: Team Leader/Supervisor Level 3; Operations/Departmental Manager Level 5; Chartered Manager Degree Level 6 and the Senior Leader Master's Degree Level 7.



It has been developed to meet the needs of employers and designed with input from an employer group including: Cold Ashby Golf Club, Roehampton Golf Club, Basildon Golf Club, MacDonald Portal Hotel, Bearwood Lakes Golf Club, Worplesdon Golf Club, Royal Liverpool Golf Club, Stock Brook Golf Club, England Golf, British and International Golf Greenkeepers Association (BIGGA) and the Greenkeepers Training Committee (GTC).

How our offer supports you:

Supportive payment structure

When you choose us for EPA you pay a small registration fee and the balance once the EPA has taken place and results submitted.

Personal support

Our Technical Advisors, Business Managers and Customer Service teams are on hand to help you with all aspects of apprenticeships.

Specialist online tools

Our e-Functional Skills can boost maths and English; Skills Zone develops workplace behaviours and skills; and our e-portfolio, Learning Assistant, lets you manage assignments and track the 20% off-the-job training requirement.

Events and webinars

We deliver a range of events and webinars run by industry specialists to advise and guide you, including regional networking and CPD events.



More information

If you're a City & Guilds centre, visit Walled Garden or contact your Business Manager to find out prices and if any elements are extra to the package. If you're a new customer, contact apprenticeships@cityandguilds.com to find out more.

Or visit [cityandguilds.com/apprenticeships](https://www.cityandguilds.com/apprenticeships) for full information on our apprenticeship products and services. Visit [i-l-m.com/apprentice](https://www.i-l-m.com/apprentice) for information on management apprenticeships.