

Level 5 Diploma in Occupational Health and Safety Practice (3654-06)

The new assessment strategy now requires direct observation of practice by a qualified assessor and this must be carried out for a **minimum of one mandatory unit**. Please find examples below where the observation can be used towards multiple units.

Example of Activity that will cross-reference across the 4 mandatory units 510, 512, 517, 518

The learner could conduct an audit and inspect the workplace, they could also interview personnel in the workplace during the walkabout and this will provide evidences towards all 4 mandatory units. The assessor could plan and observe this type of activity.

Example of Activity that will cross-reference across the 2 non-mandatory units 522, 519

The learner could manage contractors on site and by recording their findings and undertaking the tasks, would also gather evidences towards the non-mandatory units above especially units 510, 512 and 518. The assessor could plan and observe this type of activity.

What to do when the Learner works in a Workplace that is secure such as off shore situations and secure sites such as Nuclear or MOD?

This is an example of where the use of an expert witness and skype/video evidence could confirm that the evidences gathered has been witnessed. This evidence however will still need to be assessed by the qualified assessor and could be assessed by Professional Discussion with the Learner and the Expert Witness when they have returned to the mainland or non-restricted area to ensure VAS (that the evidence is **Valid, Authentic, and Sufficient**). Where a centre find themselves in this situation (which would be picked up at the learners' induction) then they will need to inform City and Guilds by emailing the High Priority Qualifications Team at the time of induction. This qualification can take up to three years to complete and it would be extremely unusual circumstances if the assessor and learner could not meet face to face in that period of time.

Advice to Centres

These are high risk qualifications and by admission of centres are sometimes so dangerous or secure that assessors cannot attend sites such as Off-shore and restricted sites, but that is no reason to not undertake observations by qualified assessors. If centres ensured that some of the Expert Witnesses held TAQA or equivalent assessor qualifications, the lack of observations by qualified assessors in the workplace would not be an issue.

Please ensure all relevant centre staff are signed up for the City and Guilds Focus Alerts for this subject area.

The requirements in Our Quality Assurance Requirements and the Centre Manual must also be adhered to at all times.

International Approval

Centres who wish to offer any City & Guilds qualification outside of the UK, will need to email crossbordercentres@cityandguilds.com and the process will involve obtaining Centre and Qualification approval in each country of delivery. Centres delivering outside of the UK, using a UK centre number will be at risk of changes to their qualification and centre approval status.

If you have any queries please email highpriorityqualifications@cityandguilds.com