

September 2015

1 Giltspur Street
London
EC1A 9DD
T +44 (0)20 7294 2468
F +44 (0)20 7294 2400
www.cityandguilds.com

601/1486/1 City & Guilds Level 3 NVQ Diploma in Occupational Work Supervision (Construction)

OVERVIEW

This is a work-based learning qualification that enables you to work as a work supervisor in the construction industry. As a supervisor, you will plan work activities and resources, co-ordinate and organise work such as building projects, whilst maintaining good occupational working relationships.

You will also learn how to implement and monitor health and safety in the workplace and implement safe and healthy working practices. It is ideal for you if you work in the construction industry and are required to supervise the work of others. The qualification contains 5 mandatory units and 6 optional units. You pick 2 optional units out of the 6 units, and this allows you to specialise in areas that will help you in your job role.

ABOUT THIS QUALIFICATION

This is a Framework qualification that confirms competency in work supervision in the construction industry. You will learn how to plan work activities and resources, maintain supplies of materials to meet project requirements and monitor and control work quantities and costs. You will also learn how to communicate effectively, supervise work activities and implement and monitor health, safety and welfare in the workplace.

You will then take two other optional units covering areas of work supervision such as implementing procedures to support the team's performance in the workplace, monitoring work against schedules, circulation of project information or allocating and monitoring the use of plant, machinery or equipment.

All the units in the qualification relate to the skills and knowledge required to become a work supervisor in the construction industry and the optional units allow you to specialise in the areas you require to become qualified in, ensuring you are competent to undertake the job role.

There are no entry requirements for this qualification – anyone over the age of 16 that is seeking to demonstrate competence in occupational work supervision can take this qualification. It is an ideal qualification to take if you hold other level 2 construction qualifications such as a Level 2 Diploma in Bricklaying or Plastering or a level 2 Certificate in Construction Operations and wish to gain a level 3 qualification to supervise the work of others in the construction industry.

WHY TAKE THIS QUALIFICATION?

You will take this Level 3 NVQ qualification if you are currently employed or have previously been employed in the construction industry and are required to supervise the work of others and wish to demonstrate your ability to work safely and competently to a recognised national standard.

NVQ Diplomas can teach you advanced skills and gain you employment, however many large construction sites require the NVQ to demonstrate you are able to work safely and competently on-site.



This qualification is available as part of an Apprenticeship Framework. You will take this qualification as part of an Apprenticeship if you want to progress as a work supervisor in construction industry. In the apprenticeship you will also need to undertake an additional knowledge-based qualification as well as be assessed in functional skills in maths and English.

You can also undertake this qualification as a standalone offer in preference to the full apprenticeship if you had decided to enter employment once you have completed a level 2 qualification in construction, enabling you to build your skills and knowledge before returning to do the level 3. This route offers flexibility in achieving the content and allows you to focus completely on the NVQ qualification itself. It is not uncommon in this sector for learners to take this route to continue learning. You might also have started college at 17 and progressed in full time learning undertaking the NVQ route and this would then act as progression, which also provides flexibility in selecting the combination of optional units that you would like to focus on.

WHAT COULD THIS QUALIFICATION LEAD TO?

This qualification prepares you for work at a supervisory level in the construction industry, with a specific focus on work supervision. Upon completion you can apply to CSCS, or other industry card schemes, to gain a recognised skills card.

If you wish to progress to become a site supervisor or manager working on site, you may wish to study any of the following qualifications:

- 601/1899/4 Level 4 NVQ Diploma in Construction Site Supervision (Construction)
- 601/1792/8 Level 6 NVQ Diploma in Construction Site Management (Construction)

WHO SUPPORTS THIS QUALIFICATION?

This qualification is widely supported in the construction sector. We are grateful to have specific support from the Federation of Master Builders for the Level 3 NVQ Diploma in Occupational Work Supervision (Construction).