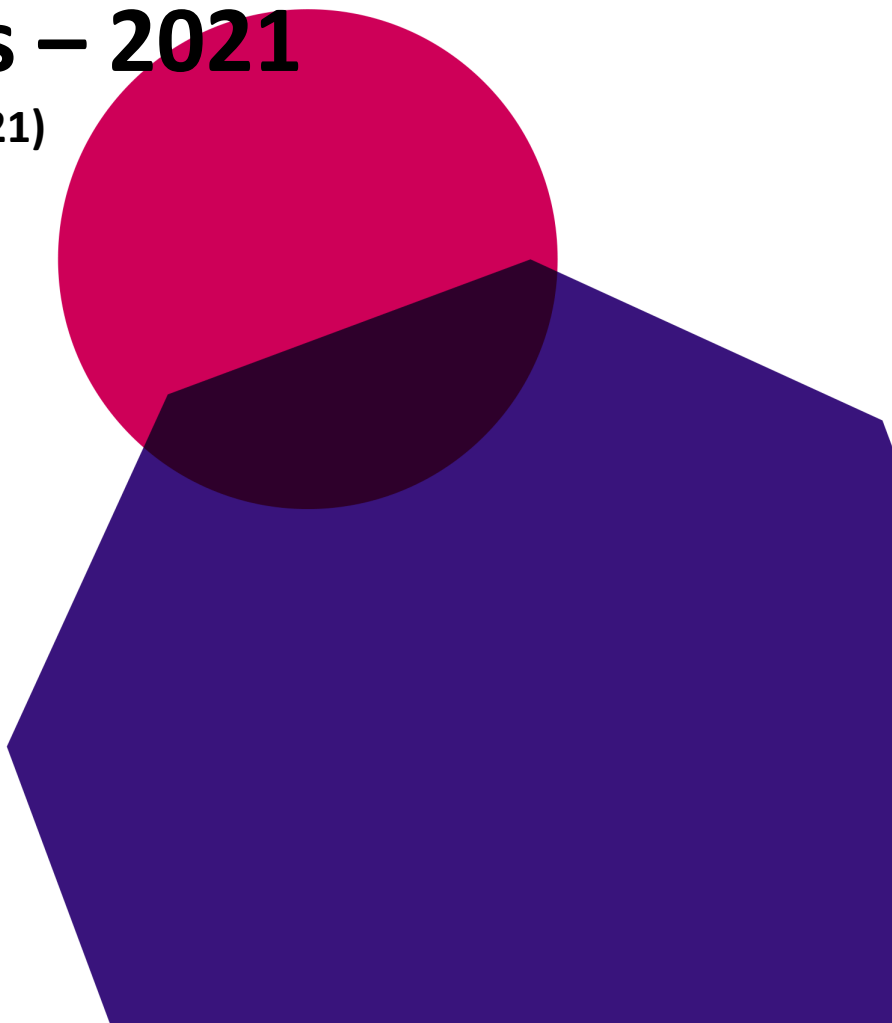


**Level 3 Diploma in Small Animal  
Veterinary Nursing (7457-33) / Level 3  
Diploma in Equine Veterinary Nursing  
(7457-43)**

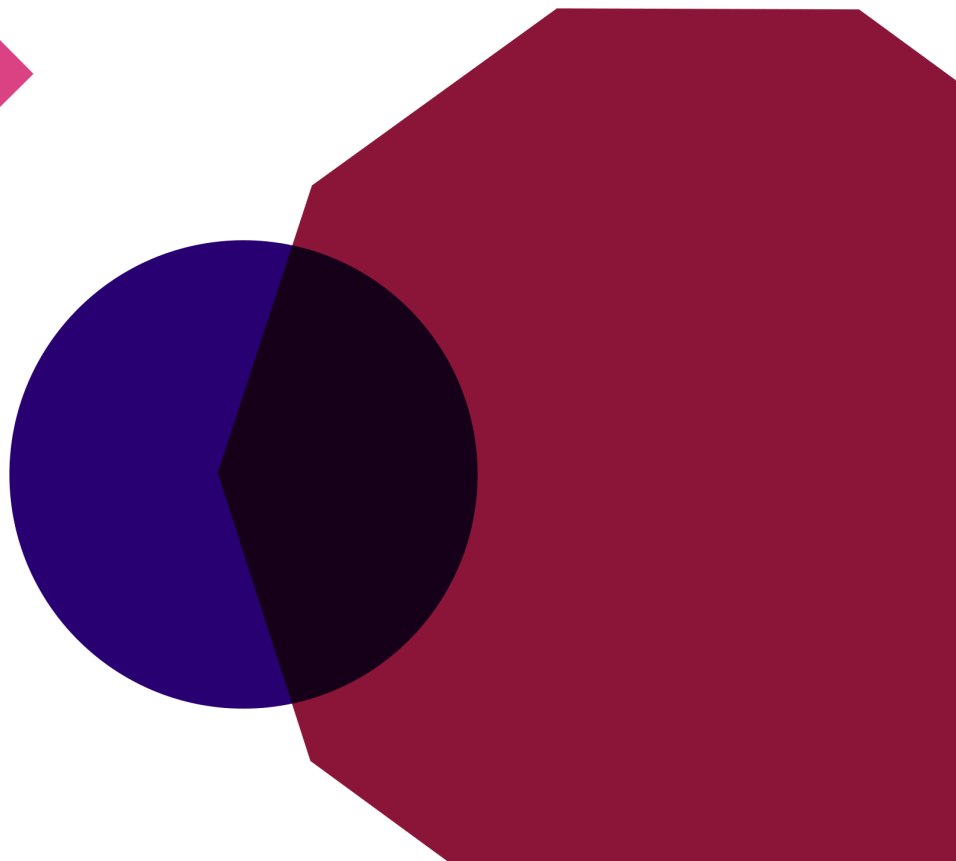
**Exam timetable for externally  
set, externally marked  
assessments – 2021**

Version 2.0 (January 2021)



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Version and date	Change detail	Section
2.0 January 2021	December examination dates updated	4
	March exam series guidance added	3

# City & Guilds Veterinary Nursing Qualifications

## 1. Exam timetable guidance

These are dated exams available either as a paper-based exam or on the City & Guilds evolve computer-based testing platform. Each exam is listed with its paper-based module number first, followed by its evolve computer-based module number. For example:

Qualification	Exam title	Paper based / evolve onscreen exam numbers	Exam type	March exam date	June exam date	September exam date	December exam date	Exam time	Exam duration
7457-33 Level 3 Diploma in Small Animal Veterinary Nursing	Level 3 Veterinary Nursing Small Animals (Paper 1)	7457-400/600	Written	Tuesday 3rd March	Monday 22nd June	Monday 28 <sup>th</sup> September	Monday 14 <sup>th</sup> December	09:30 - 11:00	2 hours

400 (paper-based module)

600 (evolve module)

Centres are allowed to have some of their learners take the evolve module and the others within the class take the paper-based option. It is also allowed for a learner to take one exam on paper but further exams on evolve – or vice versa – where this is felt appropriate.

All exams, whether on-screen or paper-based, **must** be invigilated according to the *JCQ Instructions for conducting examinations*.

### Starting times of dated exams

Each dated exam must be taken on the day and at the time shown on the timetable. The published starting time of all exams is **9.30am**.

Candidates who finish the exam early must remain under supervision until **10.30am**.

Centres may **delay the starting time** of an exam within the scheduled session without notifying City & Guilds but candidates must be supervised from **10.00am**.

Candidates taking more than one exam in a session should take these consecutively. A **supervised** break may be given between the exams taken consecutively at the discretion of the centre.

**In exceptional circumstances** where the size of the cohort means that it is not possible for all candidates to sit the exam at the same time, centres may split the cohort with some of the cohort sitting the exam later than the published time, on the same day. The security of the exam must be maintained at all times. Candidates taking the exam at the later time must be **supervised** at all times, and must have no contact with those candidates who have already taken the exam. The exam **must** be undertaken on the same day as the scheduled exam timetable.

For information on any other timetable variations, please refer to the *JCQ Instructions for conducting examinations* or contact [policy@cityandguilds.com](mailto:policy@cityandguilds.com)

### Re-sitting an exam

Learners are permitted a maximum of **four** attempts at each examination. If a learner needs to re-sit an examination for the fourth time, they must apply to their Centre for permission to do so. Before they are allowed to enter on a fourth occasion, they will be asked to demonstrate that they are undertaking a

programme of revision and re-training as deemed suitable by their centre. This measure is in place to ensure that they are adequately prepared to re-sit the examination on a fourth and final occasion.

Should a learner fail an examination on four occasions, the RCVS must be notified and their award registration and enrolment as a student veterinary nurse will be terminated. However, learners may re-register for the qualification, normally after a minimum period of 6 months. The RCVS must be notified when they re-register. In order to do this they must satisfy their Centre that they have made tangible efforts to address their learning needs since their first enrolment, and are therefore in a substantially better position to achieve the qualification.

Candidates can re-take an exam that is different from their previous sitting(s), for example a candidate can sit their first sitting as a dated paper exam in one series, and take their second or re-take sitting as an on-screen evolve exam.

## 2. Results release

Results will be published on the Walled Garden **within 32 working days** of the exam date.

We will aim to publish these in advance of this where possible. This time is required to ensure exam scripts are marked, marking is standardised and all results for all learners for a particular exam are considered together to set an appropriate pass mark. In exceptional circumstances we may require longer than 32 working days – but we will communicate this in advance.

## 3. March Exam Series

The Department for Education has confirmed that proficiency-based assessments should continue wherever possible, subject to public health guidance. This is to ensure these students can continue to progress fairly with their studies or into employment and employers are assured that students have reached the necessary level of occupational skill.

It is not mandatory for these examinations to take place, but we are keen to continue to offer examination opportunities to any candidates who may be ready for assessment, particularly where achieving these qualifications impacts their progression and employment prospects.

Where examinations do take place, it is important to note that they should only take place where:

- they can be delivered safely by centres and in line with public health information and guidance
- candidates feel that they have had sufficient teaching and learning and feel well prepared to take the exam
- candidates feel comfortable and safe taking the examination and are not putting themselves or others at risk.

All exams that take place must follow standard examination invigilation arrangements and all standard City & Guilds dated entry exam procedures. Remote invigilation, or alternative arrangements, are not permitted in any circumstances. Exam day audits by either City & Guilds or the RCVS may take place as normal.

#### 4. Exam timetable

Qualification	Exam title	Paper based / evolve onscreen exam numbers	Exam type	March exam date	June exam date	September exam date	December exam date	Exam time	Exam duration
7457-33 Level 3 Diploma in Small Animal Veterinary Nursing	Level 3 Veterinary Nursing Small Animals (Paper 1)	7457-400/600	Written	Tuesday 2nd March	Monday 21 <sup>st</sup> June	Monday 27 <sup>th</sup> September	Monday 6 <sup>th</sup> December	09:30 - 11:30	2 hours
	Level 3 Veterinary Nursing Small Animals (Paper 2)	7457-401/601	Written	Thursday 4th March	Tuesday 29 <sup>th</sup> June	Tuesday 28 <sup>th</sup> September	Tuesday 7 <sup>th</sup> December	09:30 - 11:30	2 hours
	Level 3 Veterinary Nursing Small Animals (Paper 3)	7457-402/602	Written	Wednesday 3 <sup>rd</sup> March	Monday 28 <sup>th</sup> June	Wednesday 29 <sup>th</sup> September	Wednesday 8 <sup>th</sup> December	09:30 - 11:30	2 hours
7457-43 Level 3 Diploma in Equine Veterinary Nursing	Level 3 Veterinary Nursing Equine(Paper 1)	7457-405/605	Written	Tuesday 2nd March	Monday 21 <sup>st</sup> June	Monday 27 <sup>th</sup> September	Monday 6 <sup>th</sup> December	09:30 - 11:30	2 hours
	Level 3 Veterinary Nursing Equine (Paper 2)	7457-406/606	Written	Thursday 4th March	Tuesday 29 <sup>th</sup> June	Tuesday 28 <sup>th</sup> September	Tuesday 7 <sup>th</sup> December	09:30 - 11:30	2 hours
	Level 3 Veterinary Nursing Equine (Paper 3)	7457-407/607	Written	Wednesday 3 <sup>rd</sup> March	Monday 28 <sup>th</sup> June	Wednesday 29 <sup>th</sup> September	Wednesday 8 <sup>th</sup> December	09:30 - 11:30	2 hours

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Giltspur House 5-6 Giltspur Street London EC1A 9DE

**T** +44 (0)20 7294 2468

**F** +44 (0)20 7294 2400

[cityandguilds.com](http://cityandguilds.com)

